

**PARISH OF HEMINGFORD ABBOTS
NOTICE OF MEETING OF THE PARISH COUNCIL**

I hereby give notice that a meeting of **HEMINGFORD PARISH COUNCIL** will be held at
7.30 pm on MONDAY 22 March 2021

To join the Zoom Meeting please use the link below, or email our Clerk:

<https://zoom.us/j/98168526812?pwd=Vzd6MjJINGYwYnVyTkRrUEhQME9vQT09>

Meeting ID: 981 6852 6812

Passcode: 244476

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Maxine Blewett

Clerk to the Council
17 March 2021

AGENDA

1. **To receive Apologies for absence**
2. **Reports from County Councillor and District Councillors**
3. **Councillors' Declaration of Interests**
4. **Public Participation Session**
5. **To Consider planning applications, decision notices and tree work applications received**
 - 5.1 **21/00447/FUL** Hemingford Abbots Golf Centre Cambridge Road Hemingford Abbots Huntingdon PE28 9HQ. Construction of an adventure golf course.
 - 5.2 **20/02577/CLED** The Stilts Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. This application seeks a Certificate of Lawfulness to demonstrate that the building works in connection with application 16/02191/FUL were lawful, and the permission has been lawfully implemented. Validated 26/2/21.
6. **To approve the minutes of the meeting held on 22 February 2021.**
7. **Matters arising from the previous meetings and Action Points**
 - 7.1 Report on proposed new Website (ZR and MW) – Councillors to discuss and agree the best website option and an allocation of budget
 - 7.2 Report on LHI Scheme (MW)
 - 7.3 Light Sinking Fund and General Reserves (see Finance Section)
8. **To consider the best options available to fill 2 Vacancies on the Parish Council.**
9. **Financial Matters**
 - 9.1 Review of the budget and recommendation on budgets to be earmarked
 - 9.2 Councillors to consider how excess funds should be explained in upcoming audit. Parish Councils are expected to hold up to a maximum of 2 times its precept i.e. for HAPC £43,496.
 - 9.3 To receive the financial report and approve the payment of bills (Appendix 1)
 - 9.4 Accounts and bank reconciliation up to 3 March to be agreed and signed off (Appendix 2)
 - 9.5 VAT return for March 2021 and VAT refunds received in 2020-2021 for information only
 - 9.6 Consider a grant request for £300 received from Cambridgeshire Search and Rescue.
 - 9.7 Consider a grant request for £600 received from Hemingford Peace Memorial Field
 - 9.8 Review and update the Asset Register (Appendix 3)
 - 9.9 Discuss and agree any changes required for the insurance renewal 2021-2022.
 - 9.10 Councillors to consider whether to continue with our subscription to CAPALC. Fee in 2019-20 was £288.37 inc. GDPR. Fee for 2021-22 is £347.70 includes GDPR option (£297.70 without GDPR).

10 Village Maintenance and Repairs

- 10.1 Consider types of reinforcement suitable to place on the grass verge to protect the new streetlight.
- 10.2 To discuss whether to submit a PHI request CCC Highways that white lines be placed at the junction of Meadow Lane and Common Lane.
- 10.3 To report – K&M Lighting have carried out repairs to streetlights on Common Lane and New Road. They are still awaiting an order of drivers to repair streetlights 124 and 406.

11. Correspondence received

- 11.1 To discuss proposals from CCC Highways and Transport committee regarding proposals re verges
- 11.2 Email from SSE with their proposal for correcting overpayments and contract terms for the rest of the contract

12. Police Report

To report - the weekly Police report for the Hemingfords detailed that a stolen caravan had been removed from the old Shell Garage site. Access had been gained to place the caravan there, and then for its removal from the A1307 entrance. The large concrete blocks have been moved out of their line and the site is now easily accessible.

13. Any other business (no decisions can be made on an AOB item)

- 14. ***Date of Next Meetings: Meetings agreed to be held on the 4th Monday of the Month:***
26 April 2021

Mrs Maxine Blewett, Clerk to the Council

17 March 2021