

**PARISH OF HEMINGFORD ABBOTS  
NOTICE OF MEETING OF THE PARISH COUNCIL**

**I hereby give notice that a meeting of HEMINGFORD PARISH COUNCIL will be held at  
7.30 pm on MONDAY 26 April 2021**

**To join the Zoom Meeting please use the link below, or email our Clerk:**

<https://zoom.us/j/98496486554?pwd=ZGwxbHZDYWJVNmJ6MUlwTmJhWWRwUT09>

Meeting ID: 984 9648 6554

Passcode: 736540

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are welcome to attend the meeting.**

*Maxine Blewett*

Clerk to the Council  
20 April 2021

**AGENDA**

- 1. To receive Apologies for absence**
- 2. Reports from County Councillor and District Councillors**
- 3. Councillors' Declaration of Interests**
- 4. Public Participation Session**
- 5. To Consider planning applications, decision notices and tree work applications received**
  - 5.1 **21/00750/HHFUL** 21 Common Lane, Hemingford Abbots, Huntingdon. Single storey side extension and alteration to front window.
- 6. To approve the minutes of the meeting held on 22 March 2021.**
- 7. Matters arising from the previous meetings and Action Points**
  - 7.1 **Website** - update (ZR and MW). **Councillors to consider and approve the new website provider.**
  - 7.2 **The LHI Project (MW); Councillors to approve the final specification'.**

**Clerk report:**

    - Second letter has been sent to the owner of the land on the A1307 regarding barriers that have been moved from the old Shell garage.
    - Damaged safety barriers and the removal of Shell garage barriers reported to Highways England and CCC.
    - PFHI application for white lines at the junction of Meadow Lane and Common Lane submitted to CCC Highways, as requested by BF (see 22.3.21 Minutes - item147.2.)
    - Email sent to A, Dollard, HDC (Planning) enquiring on the progress of Hemingford Park planning proposals.
    - SSE Direct Debit has been cancelled and replaced with a Standing Order for £50.72 inc. VAT.

Annual Parish Council Meeting and Annual Parish Meeting – to discuss date and format (All).
- 8. To consider the best options available to fill 1 Vacancy on the Parish Council.**
- 9. Financial Matters**
  - 9.1 To receive the financial report and approve the payment of bills (Appendix 1).
  - 9.2 Accounts and bank reconciliation for Q4 (31 March 2021) to be agreed and signed off (Appendix 2).
  - 9.3 To note – Working party (BF, JP, MB) updated the Asset Register (Appendix 3).
  - 9.4 To note – The 2021-22 Insurance Policy, as agreed at the last meeting, was renewed to reflect updates to the Asset Register. The 3 year fixed premium of £1069.80 was paid by BACS to Came and Co and is recorded on Appendix 1.
  - 9.5 Proposal that the Parish Council begin a programme of work to replace the streetlights.
  - 9.6 To report – the Microsoft Office package has been renewed and paid for personally by the Clerk. An expense claim for £59.99) is recorded on Appendix 1.
  - 9.7 The Internal Auditor has sent HAPC his letter of appointment advising an increase in the fee to £75 from £70 – Proposal to accept the new terms and appoint Mijan Ltd.

**10 Village Maintenance and Repairs**

- 10.1 To note -awaiting advice from CCC Highways on types of reinforcement suitable to place on the grass verge to protect the new streetlight.
- 10.2 To report – Still awaiting confirmation from K&M Lighting regarding repairs to streetlights 124 and 406.
- 10.3 To report – work on the Village Signs has resumed – update provided by BF
- 10.4 To report – Bradgate Fencing notified the Clerk they have cut the grass twice.
- 10.5 Proposal to organise a parish litter pick between 28/5/21 – 13/6/21 June as part of the Great British Spring Clean.
- 10.6 Request - HAPC are seeking a community volunteer to download VAS data every 2 months from the High Street VAS sign (takes 15 minutes). To report – the VAS may need a new battery.

**11. Correspondence received**

- 11.1 To discuss proposals from CCC Highways and Transport committee regarding proposals re verges.

**12. Closure of the Meeting.**

**13. Date of Next Meetings: Meetings agreed to be held on the 4th Monday of the Month:**

Annual Parish Council Meeting (tbc)

Annual Parish Assembly (tbc)

**Parish Council Meeting 24 May 2021**

Mrs Maxine Blewett, Clerk to the Council

20 April 2021