

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 22<sup>nd</sup> February 2017 at 7:30pm at the Hemingford Abbots Village Hall

**Present:** Erika Brown  
**Councillors:** Bridget Flanagan  
Pearl Muspratt  
Christine Nicol  
John Peters (Chairman)  
Marcus Whewell

**Clerk:** Carole Pollock

**County and District Councillors:** None present

**Members of the Public:** 2 members of the public

**159 To receive and approve Apologies for Absence**

Apologies were received and approved from Councillor Alun Jones.

Apologies were received from County Councillor Ian Bates and District Councillor Alison Donaldson.

**160 Councillors' Declaration of Disclosable Pecuniary and Other Interests**

None declared

**161 Public Participation Session**

A parishioner explained that his complaint to the Local Government Boundary Commission was now at the 3rd stage. 237 petition responses had been received so far. A draft statutory instrument on the proposed boundary changes, had been laid before parliament. The resident intended to ask our local MP to oppose the draft statutory instrument and for support from our two District Councillors and County Councillor. Councillor Marcus Whewell to draft a letter of complaint on behalf of the Parish Council to our MP and to the Local Government Boundary Commission. Councillor Erika Brown to contract Hemingford Grey Parish Council and Councillor Bridget Flanagan to contact Houghton and Wyton Parish Council to canvass their support.

One resident left the meeting.

**162 County/District Councillors' Update.**

None present

**163 Minutes of the previous meeting**

The Minutes of the meetings held on the 12<sup>th</sup> January and 25<sup>th</sup> January 2017 were agreed as a correct record and signed.

**164 Matters Arising from the previous meeting**

The Minutes Action Plan was reviewed.

**165 For Information Only**

Councillor Christine Nicol to attend Councillor Training to be held by LCPAS on 21<sup>st</sup> March.

Councillor Erika Brown advised the Parish Council that the Flower Festival committee had investigated the possibility of applying for a road closure order for Common Lane during the festival so golf buggies could be used to transport the less able.

**166 Planning**

**a Outstanding Matters**

No matters to report

**b Application determined by HDC**

**i Selwyn Cottage, Rideaway– 16/01383/TRCA – Removal of small Yew Tree and remove.**

**HAPC:** No observations for or against.

**HDC:** Past 6-week deadline

- ii **6 Rideaway Drive – 16/00782/TRCA** – Removal of a Monkey Puzzle tree.  
**HAPC:** No observations for or against. **HDC:** Past 6-week deadline
- iii **18 Common Lane – 16/02181/TREE** – Various tree works  
**HAPC:** No observations for or against. **HDC:** Consent
- c **Application awaiting determination by HDC**
  - i **Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.  
**HAPC:** Refusal
  - ii **Axe & Compass, High Street – 1401175FUL** – Erection of outbuilding for food and beverage preparation.  
**HAPC:** No observations for or against
  - iii **Royal Oak Corner, High Street – 16/00176/TREE** – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1: Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and other works.  
**HAPC:** Refusal
  - iv **The Stilts, Meadow Lane – 16/02191/FUL** – Erection of dwelling house and associated works and infrastructure following demolition of existing  
**HAPC:** Approval
  - v **65 Common Lane – 17/00003/HHFUL** – Extension of the rear and raising of the roof ridges.  
**HAPC:** Approval
  - vi **Adjacent 10 Chapmans -17/00112/FUL** – Proposed demolition of 9 existing garages and erection of one 4 bedroomed dwelling.  
**HAPC:** Refusal
- d **New Applications**
  - i **76 Common Lane – 17/00186/TREE** – T1 Willow: reduce the size and weight of the tree as per accompanying application. T2 Oak: reduce the size and weight of the tree as per accompanying application.  
**RESOLVED** to recommend approval

**167 Hemingford Abbots Village Hall**

**RESOLVED** Councillor Christine Nicol to be the Parish Council representative on the Hemingford Abbots Village Hall Committee.

**168 Village Maintenance and Repairs**

- a Five tender requests for grass cutting for the 2017-19 were issued, two quotations were received and considered.  
**RESOLVED** to award a two-year contact for the 2017-19 seasons to K Fergusons Limited.
- b There were no other areas of maintenance and repairs to consider.

**169 Highway Faults, Repairs and Issues**

Following a complaint from a resident concerning the pot holes in Meadow Lane, the Parish Clerk to report the issue to the Cambridgeshire County Council Highways Department. The green A14 direction signs at the top of New Road has been knocked sideways, the Parish Clerk to report to Highways England. The damaged street name sign in the High Street had already been reported to CCC Highways. A fault report also to be raised with CCC Highways for the repair of pot holes the High Street, east of the New Road crossroad, opposite Willow View.

**170 Village Street Lighting**

- a The Parish Council received an update on the progress of the upgrade and repair of the village street lighting stock and its phasing and extent project.
- b A new maintenance contract and various options were considered, the reduction in unit cost as a result of the installation of LED lamps was noted.  
**RESOLVED** to award the street lighting maintenance contract to current contractor K&M Lighting for a three-year term.

**171 Parish Skills Register**

The Parish Council considered the development of a Parish Skills Register.  
**RESOLVED** to postpone to a later date.

**172 Financial Matters**

**a RESOLVED** that the following accounts be approved and paid:

<b>i</b>	Clerk's salary	For February 2017	£ 331.97
<b>ii</b>	Clerk's expenses	February 2017 Office/Gen Exps	£ 39.03
<b>iii</b>	Clerk's expenses (Antechs/West One)	Laptop/projector/bags/ESET software/extension lead etc	£ 791.22 plus VAT
<b>iv</b>	K&M Lighting Svcs	Installation of 44 LED lanterns/ Supply/Install column PC31	£ 2,547.25 plus VAT
<b>v</b>	K&M Lighting Svcs	Emergency call out PC3/ Supply/Install columns/Lanterns PC3/6	£ 2,078.30plus VAT
<b>vi</b>	CPRE	Subscription from 14/03/17	£ 36.00
<b>vii</b>	J Brown (FVS Hosting)	Domain/Hosting renewal	£ 68.38
<b>viii</b>	St Margaret's Church	2015-2017 Mag contribution	£ 450.00
<b>ix</b>	CCC	Energy costs 1/10/15-30/09/16	£ 2,039.81

**173 Correspondence**

Correspondence noted as received

- a** Email: HPMF Agenda and Minutes
- b** Email: CCC Bulletins, News Releases & Briefings
- c** Email: Passenger Transport - Changes to Local Bus Services
- d** Email: CCC – Hunts Forum Newsletters, Bulletins & AGM Invitation
- e** Email: CAPALC/NALC Newsletters/Bulletins/Corrections
- f** Email: CPRE Newsletters
- g** Email: Ouse Washes Landscape Partnership – Debate 21<sup>st</sup> February 2017
- h** Email: CCC – Benefits of Community Flood Groups and Flood Plans
- i** Email: P& R Dearlove - Planning Application 16/02551/HHFUL
- j** Email: Alzheimer's Society – Awareness Stickers
- k** Email: Highways England - A14 Cambridge to Huntingdon newsletter
- m** Email: HDC – Parish Conference Feedback and Notes
- n** Email: I Muspratt – LGBC Complaint
- o** Email: HAVH – HAVH Committee PC Representative
- p** Email: Huntingdonshire Society for the Blind – Grant update and thank you
- q** Email: Highways England -A14 Newsletter
- r** Email: H&WPC –Public Inquiry – Thicket footpath to cycle track.
- s** Email: The Plunkett Rural Co-operatives' Programme - Call To Action
- t** Email: B Penney –HAVH Highway issues
- u** Email: L Greatorex – The Old Pavilion Planning Application
- v** Email: Cllr Angie Dickinson - Huntingdonshire Parish Council Conference - 30th March 2017

**174 Publications Received**

**175 Matters for Future Consideration**

- a** Adult Fitness Equipment

Meeting closed at 09.15pm