

DRAFT

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 25th October 2017 at 7:30pm at the Hemingford Abbots Village Hall

Present: Erika Brown (Chairman)
Councillors: Bridget Flanagan
Alun Jones
Christine Nicol
John Peters
Marcus Whewell

Clerk: Carole Pollock

County and District Councillors: Country Councillor Ian Bates

Members of the Public: 5 members of the public

75 To receive and approve Apologies for Absence

Apologies were received and approved from Councillor Pearl Muspratt.

76 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Councillors Alun Jones and Erika Brown declared an interest in item 82(d)(i).

77 Public Participation Session

David Mead from the Abbey Group Cambridge Limited remarked that the current planning application submitted for the Barn at Royal Oak Corner had taken on board all the comments previously raised by the Parish Council and the District Council conservation team.

A resident was concerned that there was insufficient road signage where New Road joins the High Street to direct drivers to either the centre of the village or to Hemingford Grey. She suggested that a sign stating that the road was unsuitable for heavy goods vehicles at the top of New Road (near to the A14) would deter lorries from driving down New Road (especially when the A14 is closed) and causing damage to verges and hedges as had occurred. County Councillor Ian Bates stated he would be happy to meet with the resident, Parish Councillors and the CCC Highways Officer to discuss possible solutions.

2 residents left the meeting.

78 County/District Councillors' Update.

County Councillor Ian Bates stated the current village bus service was only a temporary solution for one year and that Cambridgeshire County Council did not have the responsibility to provide funds for bus services other than for home to school transport and for residents with special needs. Cambridgeshire County Council were facing the usual budget setting pressures.

79 Minutes of the previous meeting

The Minutes of the meeting held on the 27th September 2017 were agreed as a correct record and signed.

80 Matters Arising from the previous meeting

The Minutes Action Plan was reviewed.

81 For Information Only

82 Planning

a Outstanding Matters

No matters to report

b Application determined by HDC or Withdrawn

i Ash Meadow, Meadow Lane – 17/01419/HHFUL- Proposed single storey extensions and internal alterations

HAPC: No observations for or against

HDC: Permission

DRAFT

c Application awaiting determination by HDC

- i **Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.
HAPC: Refusal .
- ii **Royal Oak Corner, High Street – 16/00176/TREE** – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1:Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and other works.
HAPC: Refusal
- iii **The Old Pavilion, Common Lane – 17/00254/FUL** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.
HAPC: Approval
- iv **The Old Pavilion, Common Lane – 17/00255/LBC** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.
HAPC: Approval
- v **Adjacent 10 Chapmans – 17/00944/FUL** – Demolition of 9 existing garages and erection of one 4 bed-roomed dwelling.
HAPC: Refusal
- vi **Land West of Royal Oak Corner, Royal Oak Lane – 17/00917/FUL** – Erection of a 5-bed one and a half storey dwelling.
HAPC: Approval
- vii **The Meads, Royal Oak Lane – 16/01674/HHFUL** – Retrospective application for the erection of a garden fence.
HAPC: Refusal

d New Applications

Councillor Bridget Flanagan took the chair

- i **Barn Royal Oak Corner, High Street - 17/01906/FUL** – Proposed formation of a 4-bed dwelling (involving conversion and extension of two existing buildings)
RESOLVED to recommend approval subject to clarification on the hard standing that could affect listed trees

Councillor Erika Brown retook the chair

83 HDC Consultation - Housing & Economic Land Availability Assessment: October 2017

The Parish Council considered submitting a response to the consultation.

RESOLVED that no response was necessary

84 Village Maintenance and Repairs

- a The Parish Council discussed refurbishment or replacement of the village signs and quotations received. Both quotations were of a similar cost. Ongoing maintenance would also need to be considered. Councillor John Peters to investigate the possibility of using a resin mould.

County Councillor Ian Bates left the meeting.

- b Quotations for barriers/bunds to block access to the entrance to old Shell Garage site/Textile Bank area from Lattenbury Services and Hardstaff Barriers Ltd were considered. Councillor Bridget Flanagan and Erika Brown to discuss further alternatives with Lattenbury Services.
- c The possible use of the Parish Online mapping software was discussed.
RESOLVED to take out an annual subscription for Parish Online at a total cost of £50.00 (one-off setup fee of £20 and an annual fee of £30.00).
Maintenance of the Hemingford Abbots Playing Field, including strimming, grass and hedge cutting to be discussed at a future meeting.
- d Councillor John Peters advised the meeting that the gates at the Hemingford Grey/Abbots boundary and Chapmans Field to Chapmans footpath marginally fail to meet British Standard requirements but the gate at the High Street to the Regatta Field failed by a significant margin. Councillor Erika Brown to discuss with County Councillor Ian Bates the possibility of obtaining funding from Cambridgeshire County Council or the A14 Community Fund.

DRAFT

85 Highway Faults, Repairs and Issues

County Councillor Ian Bates to meet with residents, Parish Councillors and the CCC Highways Officer, to discuss road safety and additional road signage for New Road.

86 Financial Matters

a	RESOLVED that the following accounts be approved and paid:		
i	Clerk's salary	For Oct 2017	£ 335.30
ii	Clerk's expenses	Oct 2017 Office Exps	£ 26.00
iii	CamSAR	Grant Award	£ 100.00
iv	CPRE	Training	£ 25.00
v	CAPALC	Training	£ 25.00
vi	MiJan Ltd	Internal Audit Fees	£ 50.00
vii	PKF Littlejohn	External Audit Fees	£ 200.00 plus VAT
viii	Wicksteed Playgrounds	Playground Repairs	£ 236.00 plus VAT
ix	UK Power Networks	Dis/reconnection & Traffic management costs PC26	£ 1,264.00 plus VAT
x	Jo Wills	Daffodils	£ 37.50 plus VAT

87 Correspondence

Correspondence noted as received

- a** Email: HPMF Agenda and Minutes
- b** Email: CCC Bulletins, News Releases & Briefings
- c** Email: Passenger Transport/HGPC/STTC - Changes to Local Bus Services
- d** Email: CCC – Hunts Forum Newsletters, Bulletins & AGM Invitation
- e** Email: CAPALC/NALC Newsletters/Bulletins/Corrections
- f** Email: CPRE Newsletters
- g** Email: E Tester – Road Safety
- h** Email: HDC – TPO Order no: L/TPO/17/005
- i** Email: St Ives TC – Bus Services
- j** Email: Richard Buxton – Letter to CCC - New West Farm (Formerly Hemingford Abbots Golf Course) - screening direction
- k** Email: CCC – Response to Richard Buxton - New West Farm (Formerly Hemingford Abbots Golf Course) - screening direction
- m** Email: HDC: Housing & Economic Land Availability Assessment: October 2017
- n** Email: HDC: Youth Work Mapping
- o** Email: Jo Wills – Road Signage
- p** Email: CamSAR – Thank you for grant award
- q** Email: Lattenbury Services – quotation

88 Publications Received

89 Matters for Future Consideration

Closed at 08:55 pm