

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 26<sup>th</sup> October 2016 at 7:30pm at the Hemingford Abbots Village Hall

**Present:** Erika Brown  
**Councillors:** Bridget Flanagan  
Alun Jones  
Pearl Muspratt  
Christine Nicol  
John Peters (Chairman)  
Marcus Whewell

**Clerk:** Carole Pollock

**County and District Councillors:** County Councillor Ian Bates  
District Councillor Doug Dew  
District Councillor Alison Donaldson

**Members of the Public:** 1 member of the public

**87 To receive and approve Apologies for Absence**  
None received.

**88 Councillors' Declaration of Disclosable Pecuniary and Other Interests**  
Cllr Erika Brown declared an interest in item 102e(i).

**89 Public Participation Session**  
The resident of the property subject to planning application 16/02191/FUL, stated his reasons for submitting the application. The applicants were trying to build a building in keeping with the existing property and blend in with the surrounding area. They had worked closely with Huntingdonshire District Council planning department and felt it was an exciting design on different split levels.

**90 County/District Councillors' Update.**  
County Councillor Ian Bates gave an update on current Cambridgeshire County Council issues including the increase in looked after children in Cambridgeshire, A14 exhibitions and Devolution. District Councillor Doug Dew apologised for his and District Councillor Alison Donaldson's non-attendance to recent Parish Council meetings, due to a clash with other meetings and training sessions. He gave an update on the progress with the Huntingdonshire Local Plan. District Councillor Alison Donaldson explained that waste collection rounds in the area were being reviewed and that Huntingdonshire District Council were looking to improve the service and save costs.

**91 Minutes of the previous meeting**  
The Minutes of the meeting held on the 28<sup>th</sup> September 2016 was agreed as a correct record and signed.

**92 Matters Arising from the previous meeting**  
The Minutes Action Plan was reviewed.

**93 For Information Only**  
The Cambridgeshire ACRE, Cambridgeshire Parish Council Conference 2016 to be held on November 18<sup>th</sup> Friday to be attended by Councillor Christine Nicol and the Parish Clerk. The next Joint Parishes Group meeting to be held in mid-November.

**94 Housing and Economic Land Availability Assessment: Additional Sites Consultation 2016**  
Councillor Bridget Flanagan was concerned about the impact two sites in Hemingford Grey (West of London Road and West of Cullum Farm) and the site at Gifford Park would have on Hemingford

Abbots. It was felt that this additional housing would be a further drain on local resources (local schools, hospitals, sewage etc) and would increase traffic. Concern was expressed that primary school children from Hemingford Abbots would not be able obtain places at the local primary school due to the increased number of children living in the catchment area and that adequate provision should be made to ensure Hemingford Abbots children could attend the local school in Hemingford Grey. **RESOLVED** to respond to the consultation detailing the concerns of the Parish Council, Councillor Bridget Flanagan to draft response.

**95 Electoral Cycle of Town and Parish Councils in Huntingdonshire Consultation**

The new arrangements were discussed and it was **RESOLVED** to make no response to the consultation.

**96 Corporate Energy Strategy for Cambridgeshire County Council Consultation**

Advised by Cambridgeshire County Council that the Corporate Energy Strategy had to be revised and there will be another version of the consultation released in a few weeks, therefore no response was now required.

**97 Huntingdonshire District Council Parish Planting Scheme 2016-17**

After discussion it was **RESOLVED** not to order any trees from the scheme as no suitable areas for planting could be identified. Councillor Alun Jones agreed to take on the role of village Tree Warden.

District Councillors Alison Donaldson, Doug Dew and County Councillor Ian Bates left the meeting.

**98 Cambridgeshire County Council – Community Gritting Scheme**

The scheme was discussed and it was **RESOLVED** not to join the scheme.

**99 Communication with Residents of the Parish**

The meeting discussed different methods of sharing important information with residents. It was felt that email communication with parishioners could supplement the Parish Magazine and Parish Council website and would be more immediate. It was **RESOLVED** to set up a new database of parishioners to whom interesting and important information alerts could be emailed to. A paper copy of all alerts to be displayed on the notice boards for non-computer users and to continue to upload alerts onto the Parish Council website. Councillor Erika Brown to contact residents on the current database to enquire whether they wished to opt in/out of the new alert system and to write an article for the Parish Magazine inviting other residents to sign up for alerts. Councillor Erika Brown to liaise with the Parish Clerk.

**100 Village Maintenance and Repairs**

No other items to report.

**101 Highway Faults, Repairs and Issues**

No other items to report.

**102 Financial Matters**

**a RESOLVED** that the following accounts be approved and paid:

<b>i</b>	Clerk's salary	For Oct 2016	Chq: 300168	£	331.97
<b>ii</b>	Clerk's expenses	Oct 2016 Office Exps	Chq: 300169	£	26.00
<b>iii</b>	CamSAR	Grant Award (Sect 137)	Chq: 300170	£	100.00
<b>vi</b>	CAPALC	Clerk Catch Up Day	Chq: 300171	£	30.00
<b>v</b>	CCC	Installation of Poles	Chq: 300172	£	634.38 plus VAT

**b** Income noted as received:

<b>i</b>	Unity Trust Bank	Interest received	£	16.18
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**c** The 2016/17 financial reports were reviewed. The 2017/18 Budget was discussed. The 2017/18 Budget and Precept to be considered at the next meeting.

**d** It was **RESOLVED** to appoint Mijan Consultancy as Internal Auditor for the coming year.

Councillor Erika Brown left the meeting at 9:12pm

**e i** **The Parish Council** considered an application for financial assistance from the Huntingdonshire Society for the Blind. It was felt the organisations activities were of benefit to residents therefore it was **RESOLVED** to award a grant to £100.

Councillor Erika Brown returned to the meeting at 9:16pm

83 Planning

a Outstanding Matters

No matters to report

b Application determined by HDC

i 30 Common Lane – 16/01685/TREE – Row of 26 Lime Trees – Crown reduce height by approx. 20-25%. Crown lift to clear 5 metres. High remove Epicormic growths up to 5 metres. Remove dead wood.

HAPC: No observations for or against. HDC: Consent

ii 43 Common Lane – 16/01497/HHFUL– Remodel existing house to front and rear elevations, construction of a single storey rear extension together with minor internal alterations.

HAPC: Refusal HDC: Permission

c Application awaiting determination by HDC

i Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.

HAPC: Refusal

ii Axe & Compass, High Street – 1401175FUL – Erection of outbuilding for food and beverage preparation.

HAPC: No observations for or against

iii Royal Oak Corner, High Street – 16/00176/TREE – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1:Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and other works.

HAPC: Refusal

iv Selwyn Cottage, Rideaway – 16/00358/TRCA – Remove a Scots Pine.

HAPC: No observations for or against.

v 6 Rideaway Drive – 16/00782/TRCA – Removal of a Monkey Puzzle tree.

HAPC: No observations for or against.

vi Selwyn Cottage, Rideaway– 16/01383/TRCA – Removal of small Yew Tree and remove.

HAPC: No observations for or against.

Parish Clerk to ask District Councillor Doug Dew to investigate reasons why the above applications were still pending. Parish Clerk to contact the Huntingdonshire District Council Enforcement Officer to enquire as to what the legal position was with regard to a long outstanding matter.

d New Applications

i 1 Abbots Close – 16/02068/TREE – T1 Ash: Pollard to previous pollard points taking out approximately 40% out of the upper crown

After discussion it was RESOLVED to make no observations for or against.

ii 18 Common Lane – 16/02181/TREE – Various tree works

After discussion it was RESOLVED to make no observations for or against

iii The Stilts, Meadow Lane – 16/02191/FUL – Erection of dwelling house and associated works and infrastructure following demolition of existing

After discussion it was RESOLVED to recommend approval as the proposed replacement building was appropriate to its position on an important site in the conservation area, contemporary and was reflective of the existing property.

104 Correspondence

The following correspondence was noted as received

a Email: HDC - Housing and Economic Land Availability Assessment: Additional Sites Consultation

b Email: Highways England - A14 Cambridge to Huntingdon Public Information Exhibitions

c Email: Ouse Washes Landscape Partnership: The Heart of the Fens Conference

d Email: HPMF Agenda and Minutes

e Email: CCC - Works & Events Notices

f Email: CCC Bulletins, News Releases & Briefings

g Email: Cambridgeshire ACRE - Cambridgeshire Parish Council Conference 2016

h Email: CCC – R Lumley - Obstruction of the Highway

i Email: CCC – Hunts Forum Newsletters, Bulletins & AGM Invitation

j Email: HDC – Tree Warden Support and Parish Planting Scheme 2016-17

- k** Email: Grant Application – Huntingdonshire Society for the Blind
- m** Email: Cambs-pcc – Police and Crime Plan survey
- n** Email: Greater Cambridge City Deal newsletter
- o** Email: CPRE Newsletter
- p** Email: Passenger Transport - Changes to Local Bus Services
- q** Email: CCC – Community Gritting Scheme
- r** Email: Huntingdonshire Society for the Blind – Grant Application
- s** Email: HDC - All out elections from 2018 - District and Town/Parish Councils
- t** Email: CCC - Winter Gritting Routes
- u** Email: CCC - Consultation on a Corporate Energy Strategy for Cambridgeshire

**105 Publications Received**

None received

**106 Matters for Future Consideration**

Meeting closed at 9:40 pm

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**Chairman.....**

**Date.....**