

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 28th March 2018 at 7:30pm at Hemingford Abbots Village Hall

Present Councillors: Erika Brown (Chairman)
Bridget Flanagan
Alun Jones
Pearl Muspratt
Christine Nicol
Marcus Whewell

Clerk: Carole Pollock

County and District Councillors: County Councillor Ian Bates

Members of the Public: One

138 To receive and approve Apologies for Absence
Apologies were received and approved from Councillor John Peters.

139 Councillors' Declaration of Disclosable Pecuniary and Other Interests
None declared.

140 Public Participation Session
One resident commented on item 148 and asked the Parish Council to support the suggestion that golf course should be registered as a community asset.

141 County/District Councillors' Update.
County Councillor Ian Bates advised the meeting that a report on the Mineral and Waste Plan would be published soon, the consultation process would be similar to that of the Local Plan. The £1 parking charge at all Park and Ride sites would be removed from 1st April 2018. He also gave an update on the current bus service provision.

Item 148 was brought forward and discussed.

148 Assets of Community Value
RESOLVED to submit an application to Huntingdonshire District Council to register Hemingford Abbots Golf Course as an asset of community value, Councillors Bridget Flanagan and John Peters to work on the submission. Clerk to send HDC an expression of interest.

One resident and County Councillor Ian Bates left the meeting

142 Minutes of the previous meeting
The Minutes of the meeting held on the 28th February 2018 were agreed as a correct record and signed.

143 Matters Arising from the previous meeting
The Minutes Action Plan was reviewed.

144 For Information Only
Councillor Bridget Flanagan was a member of the Great Ouse Valley & Washes AONB Working Group which had submitted an application for the area to be designated as an AONB but this had failed due to financial constraints. Godmanchester Town Council had approached the group to join forces and lobby local councils to support this proposal particularly as there was the possibility of a designated river crossing being built which would have serious consequences on the area. It was felt that the profile of the cause needed to be raised to press the case for the protection of this landscape.

145 Planning

a Outstanding Matters

No matters to report

b Application determined by HDC or Withdrawn

- i The Forge, High Street - 18/00015/HHFUL** – Conversion of existing garage to provide annexe accommodation.
HAPC: Approval **HDC:** Permission
- ii The Forge, High Street - 18/00016/LBC** – Conversion of existing garage to provide annexe accommodation.
HAPC: Approval **HDC:** Consent
- iii The Granary, Church Lane - 17/02652/HHFUL** – To change first floor flat roofed dormer windows to pitched roof dormer windows and removal of wooden conservatory down to dwarf wall and replace with oak frame.
HAPC: No observations for or against **HDC:** Permission

c Application awaiting determination by HDC

- i Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.
HAPC: Refusal.
- ii The Old Pavilion, Common Lane – 17/00254/FUL** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.
HAPC: Approval
- iii The Old Pavilion, Common Lane – 17/00255/LBC** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.
HAPC: Approval
- iv Land West of Royal Oak Corner, Royal Oak Lane – 17/00917/FUL** – Erection of a 5-bed one and a half storey dwelling.
HAPC: Approval
- v The Meads, Royal Oak Lane – 16/01674/HHFUL** – Retrospective application for the erection of a garden fence.
HAPC: Refusal
- vi Barn Royal Oak Corner, High Street - 17/01906/FUL** – Proposed formation of a 4-bed dwelling (involving conversion and extension of two existing buildings)
HAPC: Approval
- vii 66 Common Lane – 17/02563/HHFUL** – Extension to existing single storey detached garden room.
HAPC: No observations for or against.
- viii Littlebury Farm, Moats Way – 17/02535/HHFUL** –Outbuilding for storage and workshop.
HAPC: Refusal
- ix Rosemary Cottage, High Street - 18/00040/HHFUL** – Removal of existing fence and replace fence to the side of back garden with 1.95mt high close board and 1mt high to side of front garden.
HAPC: Approval
- x 30 Common Lane - 18/00215/TREE** – Lime adjacent to front of house – Top and fell to as near ground level as is practicable.
HAPC: No observations for or against.
- xi 10 Common Lane – 18/00252/TREE** – Elm – Fell tree as it is leaning and overgrown.
HAPC: No observations for or against..

d New Applications

None

146 Annual Parish Meeting/Annual Parish Council Meeting

RESOLVED to hold the Annual Parish Meeting and the Annual Parish Council Meeting on Wednesday 9th May 2018, the Annual Parish Meeting to commence at 7:00pm followed by the Annual Parish Council Meeting at 7:45pm

147 Joint Parishes Bus Service Group

RESOLVED to approve and support the distribution of the Questionnaire for Health Professionals in St Ives.

Item 148 was brought forward and discussed after item 141

149 Village Maintenance and Repairs

No other areas of maintenance and repairs needed to be carried out in the village.

150 Highway Faults, Repairs and Issues

No other outstanding highway faults, repairs and issues to be reported or reviewed.

151 General Data Protection Regulations (GDPR)

The Parish Council reviewed current requirements of the Act and discussed its implications. Councillors completed GDPR awareness checklists. **RESOLVED** that the Parish Clerk be paid for any additional hours above her contracted hours incurred in work to comply with the GDPR, to complete annual reporting and audit requirements plus any accrued holiday entitlement from 2017/18 and 2018/19.

152 Financial Matters

a **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	For March 2018	£ 335.30
ii	Clerk's expenses	Mar 2018 Office & Gen Exps	£ 44.95 plus VAT
iii	Came & Co	Insurance 2018/19	£ 618.46
iv	K&M Lighting Svcs	Street Lighting Repair PC26	£ 570.51 plus VAT

b The Parish received and considered quarterly Financial Statements and Account balances. **RESOLVED** to transfer £1,000 to the village maintenance reserved funds.

153 Correspondence

Correspondence noted as received

- a** Email: HPMF Agenda and Minutes
- b** Email: CCC Bulletins, News Releases & Briefings
- c** Email: CCC – Hunts Forum Newsletters, Bulletins
- d** Email: CAPALC/NALC Newsletters/Bulletins/Corrections
- e** Email: CPRE Newsletters
- f** Email: A14 Cambridge-Huntingdon Updates
- g** Email: Environment Agency – Houghton Lock fence
- h** Email: HDC – Review of Development Management Committee Operational Processes
- I** Email: CCC Andre Chabot – Road Safety
- j** Email: CCC – St Ives Transport Study
- k** Email: HPMF – Agenda & Minutes
- l** Email: HDC – CIL
- m** Email: M Carr – Road safety

154 Publications Received

None received.

155 Matters for Future Consideration

Meeting closed at 9:10 pm