

**Hemingford Abbots Parish Council
Minutes of the Meeting of the Parish Council
held on 30th April 2019 at 7:00pm
at Hemingford Abbots Village Hall**

Present

Parish Councillors: Bridget Flanagan (Chairman)
Brian Parsons
John Peters
Zoe Ryall
Marcus Whewell
Josephine Wills

Minute taker: Georgina West (Clerk)

County and District Councillors: District Councillor David Underwood
County Councillor Ian Bates

Members of the Public: 3

200. To receive and approve Apologies for Absence

Cllr Mrs Nicol.

201. Councillors' Declaration of Disclosable Pecuniary and Other Interests

None.

202. Public Participation Session

None.

203. County/District Councillors' Update

District Cllr Underwood had submitted his report prior to the meeting. In addition to his written report District Cllr Underwood informed Council that The Local Plan has been approved by the inspectorate.

County Cllr Bates gave a verbal report: he anticipates that the Minerals & Waste Local Plan will not reach conclusion before Christmas.

County Cllr Bates informed Council that an extra £2.5 million has been awarded to the CCC for road repairs across the county.

204. Minutes of the previous meetings

It was **resolved** that the minutes of the meeting held on 26th March 2019 should be approved and signed by the Chairman.

205. Matters arising from the previous meetings

Covered on this agenda.

206. Financial Matters

a) It was **resolved** that the following payments are made:

| | | | Net | VAT | Total |
|------|--------|-----------------------------------|--------------|-------|--------|
| BACS | G West | Salary | Confidential | | |
| BACS | G West | Travel expenses & office supplies | £41.20 | £0.00 | £41.20 |

1197/18-19

Chairman..... Date.....

| | | | | | |
|------|-----------------------------|--|------------------|----------------|------------------|
| BACS | Behagg Contracting Ltd | Work to create bund at ex-Shell Garage site | £125.00 | £25.00 | £150.00 |
| BACS | Came & Company | Annual insurance renewal | £661.04 | £0.00 | £661.04 |
| BACS | Elite Precast Concrete Ltd. | Purchase of bunds, delivery & installation | £1,375.00 | £275.00 | £1,650.00 |
| BACS | HAVH | Room hire | £123.00 | £0.00 | £123.00 |
| BACS | HDC | Removal of fly-tipping waste at ex-Shell Garage site | £417.50 | £83.50 | £501.00 |
| BACS | John Brown | renewal of website license (2 years) | £21.99 | £4.40 | £26.39 |
| | | | £3,133.28 | £387.90 | £3,521.18 |

- b) Financial Reports – The financial report to 31st March 2019 was received.
- c) Great Ouse Valley Trust. It was **resolved** that HAPC would become a member with an annual subscription of £30. Proposed by JP and seconded by JW.
- d) CAPALC membership. It was **agreed** to defer this item to the next HAPC meeting. Cllr Peters will investigate further & report findings to HAPC.
- e) It was **resolved** to accept the outline of a quotation from Bradgate for a one-off maintenance job of the gravel area surrounding the London Plane Tree opposite HAVH: to weed by hand, remove all rubbish from site, lay new gravel around the tree area. £362.00 net + vat. Revised quotation to be requested to reflect the use of gravel & not pea gravel as per the initial quotation. The Clerk will request that the work be completed soonest.

207. Village maintenance & repairs

- a) It was **resolved** that the Clerk to chase work previously requested (13/11/18) on the repainting of slow signs CCC (EC).
- b) It was **resolved** that the Clerk will arrange for the damaged piece of Children’s playground equipment be repaired.
- c) It was **resolved** that the Clerk will report the pothole on rumble strip on High Street to CCC.
- d) Village sign: the Clerk & the Chairman will both seek advice & quotations from craftsmen for refurbishment of the village sign on the High Street.

208. Highway Faults, Repairs and Issues

- a) Speed limits and control within the village. HAPC **resolved** to request CCC remove the rumble strips within the village; these are deteriorating and CCC have advised they will now only repair them with level tarmac.
HAPC **resolved** to open with discussion with CCC with a view to lowering the speed limit: to move 30mph on Rideaway further south to the Park Gates and introduce 20mph to the remainder of the village. Proposed by Cllr Peters & seconded by Cllr Ms Wills.
- b) LHI (JP). No date as yet given by CCC when the work will commence.

209. Council administration

It was **resolved** that the following policies and procedures be reviewed and confirmed at the AMPC on 29/05/2019:

- a) Amended Council Policies and Procedures
- b) Review of HAPC Land and Assets
- c) Review of HAPC Risk Assessment
- d) Establishment of Data Protection Working Group

- e) Potential Establishment of Finance Committee – to be deferred to HAPC meeting in June.
- f) Establishment of Website Working Group - to be deferred to HAPC meeting in June.
- g) Review of Personnel Committee TORs
- h) Council Responsibilities

Cllr B Parsons was thanked for his considerable efforts with this work.

210. Correspondence for Information and Response

- a) The Annual Parish Meeting will be held on 29th May 2019, 7pm at HAVH.
- b) It was resolved that the response to CCC Draft Waste & Minerals Plan written by Cllr Ms Will be submitted by the Clerk.
- c) The latest CPRE news bulletin was distributed to Councillors.

211. Agenda items for the next meeting

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

212. Date of Next Meeting

EOM Wednesday 15th May 2019 at 7.00 p.m.

AMPC Wednesday 29th May 2019 at 7.45 p.m.

Meeting closed at 9.20pm

DRAFT