

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 30<sup>th</sup> November 2016 at 7:30pm at the Hemingford Abbots Village Hall

**Present:** Erika Brown  
**Councillors:** Bridget Flanagan  
Alun Jones  
Pearl Muspratt  
Christine Nicol  
John Peters (Chairman)  
Marcus Whewell

**Clerk:** Carole Pollock

**County and District Councillors:** County Councillor Ian Bates

**Members of the Public:** 2 members of the public

**107 To receive and approve Apologies for Absence**

Apologies were received from District Councillor Alison Donaldson.

**108 Councillors' Declaration of Disclosable Pecuniary and Other Interests**

Councillor Pearl Muspratt declared an interest in item 114d(ii), Councillor Bridget Flanagan in item 114d(iv) and Councillor Christine Nicol in item 114d(i).

**109 Public Participation Session**

The neighbour of the property subject to planning application 16/02363/FUL, felt that the proposed development of the site would mean a loss of light and privacy to his property and that of his neighbours. Another resident felt that the height of the extension proposed under planning application 16/02222/S73 should be reduced as it would have a negative effect on the surrounding area and did not enhance the conservation area.

**110 County/District Councillors' Update.**

County Councillor Ian Bates gave an update on current Cambridgeshire County Council issues. There was to be an online consultation for Cambridgeshire County Council to gauge public opinion on various service options available to the County Council.

**101 Minutes of the previous meeting**

The Minutes of the meeting held on the 26<sup>th</sup> October 2016 were agreed as a correct record and signed, after the words "appropriate to its position on an important site in the conservation area," were added to item 83d(iii).

**102 Matters Arising from the previous meeting**

The Minutes Action Plan was reviewed.

**103 For Information Only**

The Cambridgeshire ACRE, Cambridgeshire Parish Council Conference 2016 was attended by Councillor Christine Nicol and the Parish Clerk. At the end of the conference Councillor Christine Nicol attended a meeting with County Councillor Steve Chriswell to discuss communication with parishes and how it could be improved. Councillor Christine Nicol gave a brief summary of the issues discussed at the meeting. The Joint Parishes Group and Huntingdonshire District Council representatives meet on the 28<sup>th</sup> November to discuss the current position with the Huntingdonshire Local Plan.

**114 Planning**

**a Outstanding Matters**  
No matters to report

- b Application determined by HDC**
- i Selwyn Cottage, Rideaway – 16/00358/TRCA** – Remove a Scots Pine.  
**HAPC:** No observations for or against **HDC:** Consent
- ii 1 Abbots Close – 16/02068/TREE** – T1 Ash: Pollard to previous pollard points taking out approximately 40% out of the upper crown  
**HAPC:** No observations for or against **HDC:** Consent
- c Application awaiting determination by HDC**
- i Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.  
**HAPC:** Refusal
- ii Axe & Compass, High Street – 1401175FUL** – Erection of outbuilding for food and beverage preparation.  
**HAPC:** No observations for or against
- iii Royal Oak Corner, High Street – 16/00176/TREE** – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1:Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and other works.  
**HAPC:** Refusal
- iv Selwyn Cottage, Rideaway– 16/01383/TRCA** – Removal of small Yew Tree and remove.  
**HAPC:** No observations for or against.
- v 6 Rideaway Drive – 16/00782/TRCA** – Removal of a Monkey Puzzle tree.  
**HAPC:** No observations for or against.  
After discussion it was **RESOLVED** to make no observations for or against.
- vi 18 Common Lane – 16/02181/TREE** – Various tree works  
**HAPC:** No observations for or against.
- vii The Stilts, Meadow Lane – 16/02191/FUL** – Erection of dwelling house and associated works and infrastructure following demolition of existing  
**HAPC:** Approval

**d New Applications**

Councillor Christine Nichol left the meeting at 8:13pm

- i 43 Common Lane – 16/02222/S73** – Amendment to condition 4 on application number: 16/01497/FUL to use flat roof area as private balcony area with screening to neighbouring boundary.  
After discussion it was **RESOLVED** to recommend refusal as the size of the balcony reduced the neighbour's privacy.

Councillor Christine Nichol returned to the meeting at 8:33pm

Councillor Pearl Muspratt left the meeting at 8:33pm

- ii Ash Meadow, Meadow Lane – 16/02363/FUL** – Demolition of detached 1970's bungalow and erection of two detached 5 bedroom houses with double garages. Construction of a new crossover on to Meadow Lane.

After discussion it was **RESOLVED** to recommend refusal for the following reasons:

- Over development of the site as properties too close together creating a terrace effect.
- The proposed buildings would be built in front of the existing building line.
- The height of the properties would obstruct the view, contrary to the design guide.
- Not in keeping with the area and surrounding properties.
- Detrimental to the street scene and to the conservation area.
- The drive from property 1 would reduce communal open space and sitting area.

Councillor Pearl Muspratt returned to the meeting at 8:46pm

County Councillor Ian Bates and one resident left the meeting.

- iii 70 Common Lane – 16/02455/TREE** – White Willow: fell close to ground level  
After discussion it was **RESOLVED** to recommend approval as the tree was split and in a dangerous state. It was noted that there were no plans to view on the Huntingdonshire District Council Planning Portal.
- iv 68 Common Lane – 16/02456/TREE** – Multi-stemmed Ash: remove 2 leaning stems  
After discussion it was **RESOLVED** to make no observations for or against. Councillor Bridget Flanagan did not participate in the discussion or voting on the resolution.
- v 86 Common Lane – 16/02460/TREE** – Elm: fell close to ground level

No information was available on the Huntingdonshire District Council Planning Portal therefore the application could not be discussed and no decision was made. A complaint to be made to Huntingdonshire District Council Planning Department and County Councillor Steve Creswell.

- vi **10 Rideaway Drive – 16/02454/TRCA** – Remove conifer tree down to ground level because of dangerous position close to house, shading etc.  
Insufficient information was available on the Huntingdonshire District Council Planning Portal therefore the application could not be discussed and no decision was made.
- vii **2 Meadow Lane – 16/02444/TRCA** – G 1-3 – Lawson Cypress: remove T1 – Hawthorn – Remove.  
The decision on the application had already been made by Huntingdonshire District Council.
- viii **4 River Meadow – 16/02422/TRCA** – T1 Willow: pollard at 6 metres. Tree is growing at an acute angle over the river. Pollarding will prevent it uprooting and causing an obstruction whilst maintaining it a feature on the river frontage.  
The decision on the application had already been made by Huntingdonshire District Council.
- ix **4 Common Lane – 16/02424/TRCA** – T1 Maple: Fell. The tree is dead. G1 Row of Yews: reduce height to circa 15ft. This row is an overgrown hedge, the works are to return them to a maintainable hedgerow. T2 White Poplar: Remove secondary stem. The secondary stem is becoming co-dominant and extending out of the crown. Removal would improve the appearance of the tree and remove the risk of future limb failure.  
The decision on the application had already been made by Huntingdonshire District Council.
- x **2 River Meadow – 16/02348/TRCA** –Prunus – crown reduce height by approximately 3m. Crown reduce east side of canopy by approx. 3-4 metres. Shape into remainder of canopy 2. Weeping Willow – crown reduce height by approx. 4-5 metres. Crown reduce spread on north side by approx. 3-4 metres. Crown reduce spread on northeast side by approx. 4-5 metres. Crown reduce spread on the south side by approx. 1-2 metres to shape and balance. Remove all deadwood.  
After discussion it was **RESOLVED** to make no observations for or against.
- xi **The Hermitage, Rideaway – 16/02284/TRCA** – 1 3no. Birch – fell and grind stump – avoiding damage to liquidamber and Hickory, clear all rising grindings 2a Leaning/failed Birch – fell and clear 3 Lawsons cypress on the boundary – fell and grind stump 7a Ash dead but with low live stem – fell live stem and grind stump b fell dead stems to 2.5 metres 8a Ash – fell 9; 3 populars a)remove low limb over apple b)remove stem leaning from fence line c) large tree in tree belt over Hazel – dismantle to ground level and clear 12. 2no populars closer to building – fell in sections and treat stumps if required  
The decision on the application had already been made by Huntingdonshire District Council.

**115 CCC -Consultation on the Enforcement Plan for Planning, Minerals and Waste**

After discussion it was **RESOLVED** that no response was necessary.

**116 HDC Consultation on the Draft SPD: Huntingdonshire Design Guide 2016**

After discussion it was **RESOLVED** that no response was necessary.

One resident returned to the meeting

**117 Godmanchester Neighbourhood Plan Consultation**

It was **RESOLVED** that Councillor Bridget Flanagan to review the consultation and to respond on behalf of the Parish Council if deemed necessary.

**118 HDC Consultation on the Huntingdonshire Local Plan to 2036: Wind Energy Developments**

The various options in the plan were discussed. It was agreed that no more wind turbines should be built in the Ouse Valley. It was **RESOLVED** that Councillor Erika Brown to respond on behalf of the Parish Council.

**119 LGBC – Final Recommendations for the new Electoral arrangements for HDC**

The Parish Council considered the Final Recommendations of the Boundary Commission and felt the Parish Councils comments had been ignored. It was **RESOLVED** that no further action to be taken.

**120 Hemingford Abbots Playing Fields**

After reviewing the quotations received for the required repairs and refurbishment of the play equipment, it was **RESOLVED** to instruct Wicksteed Playgrounds Ltd to carry out all the works at a cost

of £3,021.58 plus VAT, providing the prices quoted would remain firm until April. Wicksteed Playgrounds to be requested to carry out the repairs to the wet pour as soon as possible if the weather conditions do not invalidate the guarantee.

**121 Village Maintenance and Repairs**

- a It was **RESOLVED** that the grass should be cut right to the edge of the ditch on the western verge on Rideaway from the Splash south to the bottle bank before the end of January. K Ferguson Ltd to be instructed. The village grass cutting tender for next year was discussed and it was suggested that the following areas be added to the list for grass cutting:
  - western verge on Rideaway from the Splash south to the bottle bank
  - brambles/ivy growth on the southern fence line from the Beechers to the kissing gate at Chapmans field, twice a year
  - around the stone cross

The draft tender document was sent to all Councillors for their comments and to be reviewed at a future meeting.
- b The Clerk to contact other local clerks for names of suggested contractors who could remove the existing bench outside the Village Hall and install two new benches.
- c It was **RESOLVED** that the 2017 annual litter pick should be held on Sunday 12<sup>th</sup> February at 10:00am. Equipment to be requested from Huntingdonshire District Council

**122 Highway Faults, Repairs and Issues**

No further issues to report.

**123 Financial Matters**

- a **RESOLVED** that the following accounts be approved and paid:

**November 2016**

i	Clerk's salary	For November 2016	£ 331.97
ii	Clerk's expenses	November 2016 Office Exps	£ 26.00
iii	Hunts Society for the Blind	Grant Award	£ 100.00
iv	HAVH	Hall Hire Aug-Nov 16	£ 66.00
v	K&M Lighting Svcs	Street Lighting Maint. Nov 16	£ 75.19 plus VAT
vi	Staples UK ltd	Stationery and Postage	£ 97.83 plus VAT
vii	SLCC	Subscription	£ 78.00

**December 2016**

i	Clerk's salary	For December 2016	£ 331.97
ii	Clerk's expenses	December 2016 Office Exps	£ 26.00
iii	K&M Lighting Svcs	Street Lighting Maint. Dec 16	£ 75.19 plus VAT

- b **RESOLVED** to authorise the following expenditure paid in November:

i	UK Power Networks	Transfer of UMC Svc	Chq: 300173	£ 437.00 plus VAT
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- c The 2017/18 Budget was considered and it was **RESOLVED** to set the 2017/18 Precept at £17,500.

**124 Correspondence**

The following correspondence was noted as received

- a Email: HPMF Agenda and Minutes
- b Email: CCC Bulletins, News Releases & Briefings
- c Email: Passenger Transport - Changes to Local Bus Services
- d Email: CCC – Hunts Forum Newsletters, Bulletins & AGM Invitation
- e Email: CAPALC/NALC Newsletters/Bulletins/AGM 15<sup>th</sup> December 2016
- f Email: CCC - Consultation on the Enforcement Plan for Planning, Minerals and Waste
- g Email: HDC – Christmas Waste Collections
- h Email: HDC - Draft SPD: Huntingdonshire Design Guide 2016
- i Email: CCC - Works & Events Notices
- j Email: GTC - Godmanchester Neighbourhood Plan Consultation
- k Email: CCC - Greater Cambridge City Deal newsletter
- m Email: CCC – Obstruction of the Highway

- n Email: Holywell cum Needingworth Parish Council -Giffords Farm
- o Email: Reids Maintenance – Quotation
- p Email: FLP – Quotation
- q Email: Wicksteed Playgrounds – Quotation
- r Email: CPRE Newsletters
- s Email: LGBCE – Electoral Review of Huntingdonshire Final Recommendations
- t Email: CCC - Winter Gritting Routes Update
- u Email: Amey -Work to resurface the A14 near Huntingdon
- v Email: Hunts Forum Newsletters
- w Email: HDC- Huntingdonshire Local Plan to 2036: Wind Energy Developments

**125 Publications Received**

- a LGBC – Final Recommendations for the new Electoral arrangements for HDC

**126 Matters for Future Consideration**

Meeting closed at 09:35 pm