

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on 11th May 2016 at 7:45pm at the Hemingford Abbots Village Hall

Present: Erika Brown
Councillors: Bridget Flanagan
John Peters
Alun Jones

Clerk: Carole Pollock

County and District Councillors: None Present

Members of the Public: 1 member of the public

1 Election of Chairman

Cllr Bridget Flanagan proposed Cllr John Peters to be Chairman; Cllr Erika Brown seconded this proposal. There being no other nominations it was **RESOLVED** Cllr John Peters to be Chairman for next 12 months.

2 Election of Vice-Chairman

Cllr Alun Jones proposed Cllrs Bridget Flanagan and Erika Brown to be Vice-Chairmen, seconded by Cllr John Peters. There being no other nominations it was **RESOLVED** Cllrs Bridget Flanagan and Erika Brown to be Vice Chairmen for next 12 months

3 Declaration of acceptance of office of Chairman

The Chairman signed a declaration of acceptance of office which was witnessed by the Parish Clerk.

4 Minutes of the previous meeting

The Minutes of the meetings held on the 27th April 2016 were agreed as a correct record and signed.

5 Review of the ToR of the Personnel Committee

The ToR of the Personnel Committee were reviewed and confirmed.

6 Nominations to the Personnel Committee

Cllr Alun Jones proposed Cllrs Erika Brown, Bridget Flanagan and John Peters as nominees for the Personnel Committee, seconded by Cllr Bridget Flanagan. **RESOLVED** Cllrs Erika Brown, Bridget Flanagan and John Peters to be appointed to the Personnel Committee for next 12 months.

7 Review and confirmation of the Council's

- a **Standing Orders** - Reviewed and confirmed
- b **Financial Regulations** - Adopted and confirmed.
- c **Representation on external bodies and arrangements for reporting back** - Reviewed and confirmed. A Hemingford Abbots Village Hall representative to be appointed once the Parish Council was up to full strength.
- d **Inventory of assets** - Reviewed and confirmed
- e **Risk Assessment and arrangements for insurance cover in respect of all insured risks** - Reviewed and confirmed.
- f **Complaints Procedure** - Reviewed and confirmed
- g **Procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998**- Reviewed and confirmed

			Date.....	
ii	Clerk's expenses	May Office Expenses	Chq: 300144	£ 26.00
iii	St Ives Quickprint Ltd	Leaflet printing	Chq: 300145	£158.00
iv	CAPALC	Subscription	Chq: 300146	£235.75
d	It was RESOLVED to appoint Wicksteed Playscapes to carry out the annual inspection of Hemingford Abbots Playing Field play equipment.			

17 Planning

a Outstanding Matters

No matters to report

b Application determined by HDC

c Applications awaiting determination by HDC

i Land Between Houghton Grange and The How, Houghton Road, Houghton

1301056OUT - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.

HAPC: Refusal

ii Axe & Compass, High Street – 1401175FUL – Erection of outbuilding for food and beverage preparation.

HAPC: No observations for or against

iii Fairways Lodge, Cambridge Road – 15/01563/FUL – Change of Use of golf course to National Centre for Great War (NCGW), revised access arrangements, provision of a car park and coach park, erection of buildings for museum (replica training camp), erection of fishing lake/balancing pond and internal watercourse, excavation for replica trenches, erection of earth bunds, laying of track for narrow gauge railway, creation of memorial garden, erection of trenches for use as film set.

HAPC: Refusal

iv Royal Oak Corner, High Street – 16/00176/TREE – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1:Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and h other works.

HAPC: Refusal

v Selwyn Cottage, Rideaway – 16/00358/TRCA – Remove a Scots Pine.

HAPC: No observations for or against.

vi 6 Rideaway Drive – 16/00782/TRCA – Removal of a Monkey Puzzle tree.

HAPC: No observations for or against.

Applications Withdrawn

i Royal Oak Corner, High Street – 16/00086/FUL – Erection of a dwelling and garage (Plot 1) and change of use and extension of outbuilding to form a dwelling (Plot 2).

HAPC: Refusal

d New Applications

i 13 Common Lane – 16/00749/HHFUL – Erection of Boundary Wall and Gates (Retrospective).

After discussion it was **RESOLVED** to make no observations.

18 Correspondence

The following correspondence was noted as received

a Email: Joint Parishes Meeting Updates

b Email: HDC – Stukeleys Parish Council Neighbourhood Plan Application Consultation

c Email: Jo Challis – Highway Flooding, High Street.

d Email: CCC - Notification of CQC inspection of Hinchingsbrooke Health Care NHS Trust

e Email: CCC - The Wings for Life World Run Road Closures

f Email: CCC – Obstructions to the Highway

g Email: HDC - Neighbourhood and Community Planning

h Email: CAPALC – PC Pension Sessions

i Email: Cambridgeshire Constabulary's Weekly "eCops" Messages

j Email: HMPF – News and Events

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19 Publications Received
None received

20 Matters for Future Consideration
a. Projector purchase.

Meeting closed at 09:43 pm

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Chairman.....

Date.....