

HEMINGFORD ABBOTS PARISH COUNCIL

Meeting of the Parish Council to be held on Monday 27 July 2020 at 7.30 p.m. **On-Line Meeting Only**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ramona Mimione

Clerk to the Council
21 July 2020

MEMBERS: 7 QUORUM: 3

If any member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to parishclerk@hemingford-abbots-org.uk 24 hours before the meeting.

AGENDA

1. **To Receive and Approve Apologies for Absence**
2. **County/District Councillors' Update**
To receive and accept written reports
3. **Councillors' Declaration of Disclosable Pecuniary and Other Interests**
To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating at any Agenda item
- New model code of conduct consultation***
The Local Government Association (LGA) has launched a [consultation](#) on a new [model member code of conduct](#). High standards of conduct and behaviour are of huge importance to the local (parish and town) council sector as they are needed to protect the integrity of decision making, maintain public confidence, and safeguard local democracy. NALC therefore strongly encourages local councils and county associations of local councils to consider the proposed new [model member code of conduct](#) and respond to the LGA [consultation](#) before the deadline of 17 August 2020. PC to agree the comments.
4. **Coronavirus update**
Annual Parish Meeting/ Assembly – PC agreed at May's Meeting to carry this meeting forward to Sep 2020.
To discuss the Annual Parish Meeting 2020. Propose it is held 4th Monday in Sept 2020
5. **Public Participation Session**
A maximum of 15 minutes is permitted for members of the public to address the Council on any matter on this Agenda. Members of the public may have up to three minutes each.
6. **Planning**
- 6.1 HAPC were not officially consulted on this but wished to make an observation:
20/01118/NMA Amendment to application 19/02131/HHFUL: Removal of 2 proposed new rooflights, side entrance door moved to the set back front facade. Side entrance door to be replaced with a window to match the one next to it.
16 Common Lane Hemingford Abbots Huntingdon PE28 9AN
PC responded to HDC re Planning Application 19/02131/HHFUL 16 Common Lane.
Hemingford Abbots PC resolved to make no observations for or against this application.
- 6.2 Planning application FMW/072/19 New Farm, Hemingford Abbots
Received on Fri 3 Jul 2020:
The applicant has made changes to the proposed layout and boundary treatment and has submitted a transport statement, an updated noise impact assessment, an air quality assessment and a surface water drainage strategy. These documents are on the County Council's website along with the other new documents, all dated 30 June 2020, at: <https://planning.cambridgeshire.gov.uk/online-applications/> using the reference FMW/072/19
Extension provided till 31 Jul 2020
7. **Minutes of the previous meetings**

A4

7.1 To approve as a correct record the Minutes of the meeting held 22 June 2020

8. Matters Arising from the previous meetings and reports from Clerk & Cllrs

9. Review of Council Administration Policy & Procedures

All reviewed.

10. To consider Co-option to fill the 2 Vacancies on Parish Council

11. Financial Matters

11.1 To Approve 27 July 2020 Payments:

Payments to be approved & paid:		27/07/2020			
			Net	VAT	Total
	4000				
BACS	4020 Wages	Wages including payments to HM RC Jul 20	£ 488.49	£ -	£ 488.49
BACS	4060 Expenses	Expenses Jul 20	£ 16.00	£ -	£ 16.00
BACS	4220 Bradgate Fencing Specialists Ltd	Grass maintenance 1, 15 and 30 Jun 2020	£ 118.29	£ 23.66	£ 141.95
BACS	4305 CCC	2019/20 LHI scheme, PC contribution	£ 500.00	£ -	£ 500.00
BACS	4300 D. Cook	Clearing ditch and repairing gates	£ 65.00	£ -	£ 65.00
BACS	4200 Herringford Peace Memorial Field	Grant to Herringford Memorial Field	£ 580.00	£ -	£ 580.00
			£ 1,767.78	£ 23.66	£ 646.44

11.2 Financial Reports – To receive financial reports and bank balances up to 30 Jun 2020

11.3 To note Internal Auditor's report (not yet received)

12. Village Maintenance and Repairs

12.1 To review and consider areas of maintenance and repairs that are needed to be carried out in the village

12.2 Refurbishment of the village sign – still ongoing

12.3 Playing field – to consider repairs to the middle suspended stepping stone, to secure the chain.

13. Highway Faults, Repairs and Issues

13.1 Rumble Strips in High Street, update

13.2 LHI scheme application for 20 mph limits, update by Cllrs Z Ryall and M Whewell

14. Correspondence for Information and Response

Correspondence received

15. Agenda items for the next meeting

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

16. Website Accessibility

The National Association of Local Councils (NALC) today has launched a new publication on website accessibility requirements.

The publication provides practical steps that local (parish and town) councils can follow to understand the new regulations, put in place an accessibility statement, and start plans to improve the accessibility of their website.

Clerk checked with the PC webmaster.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to meetings) Act 1960

17. Staffing Update.

18. **Date of Next Meetings:** Meetings agreed to be held on the 4th Monday of the Month:

August – No meetings

28 Sep & Annual Parish Meeting

26 Oct

23 Nov

Ms Ramune Mimiene, Clerk to the Council

21 July 2020

Due to the Coronavirus the Government has issued the regulations that give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.