

**HEMINGFORD ABBOTS PARISH COUNCIL**  
**Meeting of the Parish Council**  
**to be held on Monday 22 June 2020 at 7.30 p.m.**  
**On-Line Meeting Only**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

*Ramona Mimione*

Clerk to the Council  
16 June 2020

MEMBERS: 7

QUORUM: 3

Due to the Coronavirus the Government has issued the regulations that give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

If any member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to [parishclerk@hemingford-abbots-org.uk](mailto:parishclerk@hemingford-abbots-org.uk)

### AGENDA

1. **To Receive and Approve Apologies for Absence**
2. **County/District Councillors' Update**  
*To receive and accept written reports*
3. **Councillors' Declaration of Disclosable Pecuniary and Other Interests**  
*To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating at any Agenda item*  
  
***New model code of conduct consultation***  
*The Local Government Association (LGA) has launched a [consultation](#) on a new [model member code of conduct](#).  
High standards of conduct and behaviour are of huge importance to the local (parish and town) council sector as they are needed to protect the integrity of decision making, maintain public confidence, and safeguard local democracy.  
NALC therefore strongly encourages local councils and county associations of local councils to consider the proposed new [model member code of conduct](#) and respond to the LGA [consultation](#) before the deadline of 17 August 2020.*
4. **Coronavirus update**  
Verbal update.
5. **Public Participation Session**  
*A maximum of 15 minutes is permitted for members of the public to address the Council on any matter on this Agenda. Members of the public may have up to three minutes each.*
6. **Planning**
  - 6.1 Former Golf Course resubmission for Registration as an Asset of Community Value - update
  - 6.2 Change of use of rooms above garage into holiday accommodation. Site Address: Abbots End High Street Hemingford Abbots Reference: 20/00781/FUL
7. **Minutes of the previous meetings**
  - 7.1 To approve as a correct record the Minutes of the meeting held 18 May 2020
  - 7.2 To approve as a correct record the Minutes of the Extraordinary meeting held 2 Jun 2020
8. **Matters Arising from the previous meetings and reports from Clerk & Cllrs**
9. **Review of Council Administration Policy & Procedures**
  - 9.1 Safeguarding Policy

10. **To consider Co-option to fill the 2 Vacancies on Parish Council**

11. **Financial Matters**

11.1 To Approve 22 Jun 2020 Payments:

Payments to be approved & paid:				22/06/2020		
				Net	VAT	Total
	4000					
BACS	4020 Wages	Wages including payments to HMRC Jun 20		£ 488.49	£ -	£ 488.49
BACS	4060 Expenses	Expenses Jun 20		£ 16.00	£ -	£ 16.00
BACS	4220 Bradgate Fencing Specialists Ltd	Grass maintenance May 2020		£ 118.29	£ 23.66	£ 141.95
				£ 622.78	£ 23.66	£ 646.44

11.2 Financial Reports – To receive financial reports and bank balances up to 31 May 2020

11.3 To Approve AGAR Part 2:

To Approve the Certificate of Exemption for 2019/20

To Approve AGAR Part 2 Section 1 – Annual Governance Statements 2019/20

To Approve AGAR Part 2 Section 2 – Accounting Statements 2019/20

To Approve Explanation of Variances and Explanation of Reserves

To note the list of Payments over £100

To note the Notice for Public Rights

12. **Village Maintenance and Repairs**

12.1 To review and consider areas of maintenance and repairs that are needed to be carried out in the village

12.2 Refurbishment of the village sign – update

13. **Highway Faults, Repairs and Issues**

13.1 Rumble Strips in High Street, update

13.2 LHI scheme application for 20 mph limits, update by Cllrs Z Ryall and M Whewell

14. **Correspondence for Information and Response**

Correspondence received

15. **Agenda items for the next meeting**

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

16. **Website Accessibility**

The National Association of Local Councils (NALC) today has launched a new publication on website accessibility requirements.

The publication provides practical steps that local (parish and town) councils can follow to understand the new regulations, put in place an accessibility statement, and start plans to improve the accessibility of their website.

**EXCLUSION OF THE PUBLIC AND PRESS**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to meetings) Act 1960**

17. Staffing Update.

18. **Date of Next Meetings:** Meetings agreed to be held on the 4<sup>th</sup> Monday of the Month:

27 July

August – No meetings

28 Sep

26 Oct

23 Nov